

**EXPANDED PRESIDENT'S COUNCIL – July 17, 2007
CC 127 in Bill Brod Community Center • 8:30 – 10am**

TOPIC / CATEGORY	KEY POINTS / NEXT STEPS (Action)
President's Report <ul style="list-style-type: none"> Legislative Coordination Team Invitation 	<ul style="list-style-type: none"> General invitation to staff through FYI Today, Website and *.* (Donelson) CCC events – discussion regarding invitations to legislators See attached post-session recommendations
Position Openings: <ul style="list-style-type: none"> Replacement for Director of CTSD (Karen Stone retirement) New Classified Position. 3/4 CTEC Youth Services Transition Advisor Dept. Secretary in Student Outreach – replaces Curtwright 	<ul style="list-style-type: none"> Approval Approval Approval
Internal Communications	<ul style="list-style-type: none"> Outline if proposed process will be brought to future meeting Donelson presented graphics for approval
07/08 Strategic Priorities / Alignment of our Budget	<p><u>GUIDELINES FOR KEEPING "INSTITUTIONAL" ACTIVITIES IN THE 07/08 COLUMN:</u></p> <ol style="list-style-type: none"> Tasks that relate to accreditation Tasks that relate to staff/instructional training & development Tasks that relate to Harmony Tasks that relate to ELC Tasks that relate to climate survey Tasks that have campus wide/institutional impact and that must be accomplished by the end of year <p><u>SPECIAL NOTES:</u></p> <ul style="list-style-type: none"> It was asked to ensure that 07/08 activities were clear and measurable within this fiscal years time frame. It was recommended to move items that did not have obvious or required 07/08 deadlines to the longer range column - noting that discussions and some work will start in 07/08. It was noted that this "bridge" document will more than likely continue to evolve and fine tune itself as we work towards, and on, our longer range planning efforts. It was recommended to use the institutional strategic planning document as the new "template" for division/departmental planning efforts ensuring. Several key questions remain around quarterly board reports and 07/08 strategic priority activities relating to budget appropriates or lack there of. <p><u>NEXT STEPS:</u> Information and recommendations will be brought first to the exec council (July), joint Deans meeting (early August) and then again to Expanded Presidents Council (mid August).</p>

Business Policies Review	<ul style="list-style-type: none"> • 701 Budget Policies (will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) • 702 Audit(will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) • 703 Bonded Positions (will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) • 705 Purchasing (will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) • 706 Contracts (RECOMMEND ELIMINATION) (will go to 8/8/07 BOE Meeting) • 708 Fixed Asset Inventory (will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) • 709 Appropriation Transfers (RECOMMEND ELIMINATION) (will go to 8/8/07 BOE Meeting) • 710 Signature Authorization (will go to 8/8/07 BOE Meeting for 1st Reading - 9/12/07 for 2nd Reading) <ul style="list-style-type: none"> ➤ AR 710-001 – Signature Authority (does not need to go to BOE) • 711 Debt Management (will go to 9/12/07 BOE Meeting for 1st Reading - 10/10/07 for 2nd Reading) • 712 Investment of Funds (will go to 9/12/07 BOE Meeting for 1st Reading - 10/10/07 for 2nd Reading) • 714 Bookstore (will go to 9/12/07 BOE Meeting for 1st Reading - 10/10/07 for 2nd Reading) • 715 Food Service (RECOMMEND ELIMINATION) (will go to 9/12/07 BOE Meeting) • 718 Budget Committee (will go to 9/12/07 BOE Meeting for 1st Reading - 10/10/07 for 2nd Reading) • 720 Printing Policy (will go to 9/12/07 BOE Meeting for 1st Reading - 10/10/07 for 2nd Reading)
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UPCOMING MEETING DATES in 2007-2008:

7/31, 8/21 (expanded), 9/11, 9/25, 10/2, 10/9, 10/16 (expanded), 10/23, 10/30, 11/6, 11/13, 11/20 (expanded), 11/27, 12/4, 12/11, 12/18 (expanded), 1/8, 1/15 (expanded), 1/22, 1/29, 2/5, 2/12, 2/19 (expanded), 2/26, 3/4, 3/11, 3/18 (expanded), 3/25, 4/1, 4/8, 4/15 (expanded), 4/22, 4/29, 5/6, 5/13, 5/20 (expanded), 5/27...

FIND PRESIDENT'S COUNCIL NOTES at F:\1MINUTES\President's Council\2006-07 OR Intranet <http://intranet.clackamas.edu/bulletin> (Click on Committees, then select President's Council.)

NUMBER OF HANDOUTS TO BRING: President's Council – 20 copies; Expanded President's Council – 35 copies

PRESIDENT'S COUNCIL MEMBERS: Joanne Truesdell, Bill Dierdorff, Shelly Parini, Baldwin van der Bijl, Jan Godfrey, Dennis Chapman, Anne Donelson (Internal Communications Person/Director of Public Affairs), (Donna Acord (Current Chair of College Council), Kathleen Smith (Recorder), Mike Caudle (Clsd Pres), Kate Gray (FTF Pres), Anne Donelson (Exempt Pres), Rosemary Teetor (PTF Pres), Tim Lussier (ASG Pres)

EXPANDED COUNCIL MEMBERS: PC Members plus Donna Acord, Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Steffen Moller, Chris Robuck, Theresa Tuffli and Bill Zuelke.

June 27, 2007

TO: OPC

FR: Andrea Henderson, OCCA Executive Director

RE: Post-session Recommendations

As the 2007 legislative session draws to a close, I wanted to share my recommendations for next steps. There are a number of issues which we will need to address over the next several months.

Campus Action Plans

Community colleges' success in the capital depends on the relationships built locally. Legislators who are the strongest advocates are those whom have spent considerable time on campuses and clearly understand the vision, challenges, and mission of their local community colleges. To increase the relationships with local legislators during the interim, I recommend the following:

1. Fall 2007 Legislative Action Team meetings

I recommend that each college hold a meeting of their legislative team (including Board members, faculty and staff) with Lori Sattenspiel, our lobbyist, to debrief the legislative session, discuss the contributions of their local legislators and create a campus action plan for the coming year. These plans need to be in place this fall so that activities with legislators can begin immediately.

2. Local coordinators

I recommend that each college appoint a coordinator for their legislative efforts who will work closely with Lori to coordinate activities and share information. Depending on the college, the coordinator may be the president, a board member, faculty, administrator, or student.

3. Summer 2008 Legislative Action Team meetings

I recommend each LAT convene a meeting with Lori Sattenspiel during the summer of 2008 to discuss strategies around the legislative ask in preparation for the 2009 legislative session.

2008 February Session

For the first time ever, the Oregon Legislature will be holding a month long session in February of 2008. While this is partly an effort to test a move to annual sessions, the legislature has not yet proposed an agenda or defined a scope for the February session. Nevertheless, I recommend that community colleges through OCCA actively and aggressively campaign for two funding items: a) an additional investment of \$20-30 million into the support fund for this biennium; and b) \$4 million for Clatsop's capital construction needs.

2007-08 Institutional Planning & Assessment Document, July 16, 2007
BE SMART: Strategic, Measurable, Achievable, Realistic, Time-Bound

CCC Values	CCC Goals	CCC Strategic 3 Year Priorities	CCC 2007-08 Activities • Institutional	Target	Measures	Actual Outcomes
<p>Community</p> <p>The college staff holds the institution in trust for the citizens of the district.</p>	<ul style="list-style-type: none"> • Provide breadth of service • Respond to the needs of our various constituencies • Leave a legacy for the college district 	<ul style="list-style-type: none"> • Complete a comprehensive master plan for the college to meet expansion needs • Position CCC to be a leader in delivering workforce training in conjunction with private industry • Plan and prepare for Bond Campaign in 09 or 10 • Grow our community, employer and academic partnerships • Implement Foundation Campaign 	<ul style="list-style-type: none"> • Create a vision and master plan for the North Clackamas/Harmony Campus • Build Harmony Phase I • Develop a system for measuring effectiveness and reporting outcomes to our community as per accreditation • Evaluate our emergency response plan • Plan re-building of electrical supply unit for O.C. campus 			
<p>Students</p> <p>The college exists to enable students to earn a college education, prepare for the world of work, and learn how to learn.</p>	<ul style="list-style-type: none"> • Student success through access, retention and persistence • Provide technology in support of services and programs 	<ul style="list-style-type: none"> • Increase access to services, technology, instruction and faculty • Identify new areas for student recruitment • Develop a strategy for increased retention of degree/certificate seeking students • Reduce barriers to student success • Create and implement an institutional recruitment and enrollment strategy • Add to our web presence, implement new online features and increase the quality of existing web based services 	<ul style="list-style-type: none"> • WEB place hold (Joe) • Update our institutional Satisfactory Academic Progress policy for retention efforts • Develop systems and support for high school connections activity and career pathways • Establish learning outcomes for transfer degrees that are consistent with State guidelines and recommendations • Improve responsiveness to students in financial need • Increase Scholarships 			

		<ul style="list-style-type: none"> • Institutionalize career pathways 				
<p>Instruction</p> <p>Instruction is central to the mission of the college. We foster a climate that is supportive of students and instructors as key components of the learning process. We seek to develop and maintain opportunities, resources, and strategies that support flexible, responsive instruction to meet diverse and changing student needs in a rapidly evolving educational environment.</p>	<ul style="list-style-type: none"> • <i>Achieve the highest quality of teaching and learning</i> • <i>Provide technology in support of teaching and learning</i> • <i>Create and maintain an institutional climate in which innovative and effective teaching and learning thrive</i> 	<ul style="list-style-type: none"> • Assess program capacity and potential for growth in high demand areas • Develop a 3 year plan for replacement of instructional technology • Attract and retain talented, dedicated instructional staff and provide students with resources required to be successful • Create more interdisciplinary classes to prepare students for real world application • Expand the number of flexible class offerings • Incorporate instructional equipment needs into technology planning and identify appropriate resources for support • Develop incentives to support faculty creativity and innovation 	<ul style="list-style-type: none"> • Identify, analyze, and begin to address the most significant barriers to student learning • Develop and implement Instruction Development and training opportunities 			
<p>Staff & Resources</p> <p>All college personnel contribute to and support the educational mission of the college.</p>	<ul style="list-style-type: none"> • <i>Secure and sustain the human, technological, and financial resources and facilities to fulfill our mission and to succeed</i> 	<ul style="list-style-type: none"> • Provide faculty and staff with adequate training and support to be successful in their jobs • Increase FTE • Expand our efforts to seek grants and funding from new sources in support of our programs and students and launch Grant Resource Center • Develop strategies for succession planning • Provide state wide decision makers with accurate and timely information on which to base decision making for resources • Implement the Strategic Plan for Technology Support 	<ul style="list-style-type: none"> • Implement the Human Resources, College Financials and Student module Datatel audit recommendations • Develop and rollout Staff development and training opportunities • Develop methods for assessing compensation packages for staff, with those of comparable institutions in the Portland area • Fill key Executive positions • Integrate and mentor the VP of College Services, President, faculty and staff who are new to their positions or the college 			

<p>Decision-Making</p> <p>The college maintains an open and inclusive organizational structure which enables all staff members to participate in the decision-making</p>	<ul style="list-style-type: none"> Assure that our organizational systems reflect our commitment to values Maintain a healthy organization by promoting a strong sense of community with a commitment to communication, continuous learning and improvement. 	<ul style="list-style-type: none"> Strengthen CCC culture and environment Create a series of campus wide forums for the purpose of re-establishing our CCC vision, mission and goals 	<ul style="list-style-type: none"> Address accreditation recommendations Assess, evaluate and make recommendation for improved communication Develop a plan for and track accreditation recommendations as well as self study discoveries Review the effectiveness of the budget and financial reporting strategies Develop an action plan to address key areas of concern related to communication and decision making as described in the Campus Climate Survey 			
<p>Diversity</p> <p>The college is committed to building awareness of cultural diversity on our campus and in our community.</p>	<ul style="list-style-type: none"> Broaden our diversity and cultural awareness 	<ul style="list-style-type: none"> Assess the need for, evaluate and make recommendation for a college wide diversity and cultural awareness training plan 	<ul style="list-style-type: none"> Initiate the diversity conversation at the managerial level Provide college wide opportunities for diversity and cultural awareness 			
<p>Environment</p> <p>The college accepts responsibility as a steward of the environment, not only to teach environmental principles, but also to model appropriate environmental behaviors.</p>	<ul style="list-style-type: none"> Model environmental stewardship 	<ul style="list-style-type: none"> Be a national model for environmental education Increase campus systems and capacity that support good environmental stewardship and sustainability Re-build OC campus storm water system 	<ul style="list-style-type: none"> Complete campus storm water containment plans at ELC Establish a sustainability committee for review of CCC practices and policies at all campuses and make recommendations Complete campus access improvements 			

